

Instructions for BSN 2009 Poster Session Presentation

Location

The poster session will be held in the Jean & E. Floyd Kvamme Atrium, Sutardja Dai Hall, UC Berkeley. A floor plan with assigned poster locations will be available prior to the event.

Set-Up Times and Schedule

Both poster sessions will occur on June 5, between 12:35 and 14:30. The first poster session is from 12:35-13:35 and the second from 13:35-14:30. Posters for both sessions will be set-up and remain up throughout both sessions. Presenters please plan on spending the hour during your allotted poster session next to your poster for questions and discussions. Set up time is available during the break, which is scheduled from 10:45 to 11:15. Since lunch is being served starting at 12:35, please take lunch at your poster if you are scheduled to present during the first poster session.

Take Down

All posters must be removed by 17:30. All posters left after 17:30 will be disposed.

Poster Template

A PowerPoint template is provided on this web page. Please download it and modify it to suit your needs. The poster board is 40" wide x 30" tall. We will provide double-sided tape and can assist with mounting your poster on foam core, which we will provide.

Add content to poster template

To add PowerPoint slides to the poster template: In the slide sorter, click on the first slide of your presentation. Press Ctrl+C to copy the slide. Then switch to the Poster Template. In the poster template window go to the "Edit" menu and select "Paste Special...", then select "Picture (Windows Metafile)." This will paste your slide as a metafile into the poster template. You may then resize the image and locate it as you wish on the template.

